

INCLUSION <i>Who should be involved/represented?</i>	RESPONSIBILITY <i>Remain ethically engaged</i>	CONSENSUS <i>Distinguished from unanimity</i>	TRANSPARENCY <i>All understand what is covered by Shared Governance</i>	COMMUNICATION <i>Must be open, inclusive, accurate and timely. Responsibility for these standards is universal</i>	CONTINUOUS IMPROVEMENT <i>A reflective process with metrics</i>
<ul style="list-style-type: none"> • Those affected by the decision • Those with the necessary background and expertise • Those ultimately responsible for making the decision • Those responsible for implementing the decision 	<ul style="list-style-type: none"> • Engage in active and continuous communication with constituents • Come to meetings prepared • Actively participate in discussions • Accurately represent the concerns of constituents • Maintain the spirit of consensus-building • Actively support implementation • Remain solution oriented 	<ul style="list-style-type: none"> • All who should be involved or represented have been • Due diligence has been exercised • Critical issues have been aired • The process can go forward 	<p>Organizational and policy decisions that result in a rule, guideline, process, procedure, or plan.</p> <ul style="list-style-type: none"> • Instructional policies • Registration and other student service procedures • Administrative Regulations • Academic Regulations • Implementation of new programs and processes • Implementation of legal mandates 	<p>Channels include: Formal governance groups</p> <ul style="list-style-type: none"> • Association meetings • Department chair meetings • Committees • Informal conversations • Document sharing • Events • President’s message • Other communications 	<ul style="list-style-type: none"> • Was the process open? • Were the right people involved? • Was the decision widely anticipated? • Any unintended consequences? • Were there pockets of no information or mis-information?

